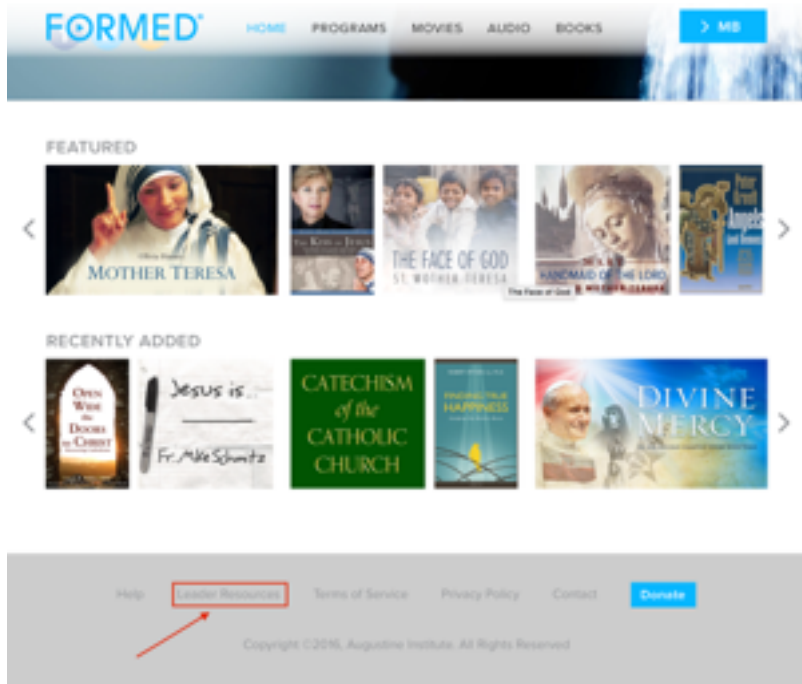


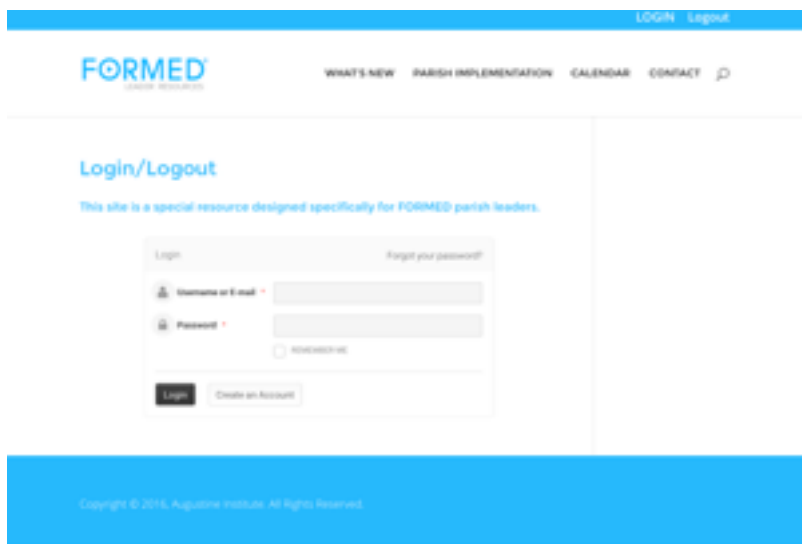
Creating a Leader Resources Account

Please follow the directions below to register on the Leader Resources site. We have made registration required in order to provide our leaders with a more protected area of support.

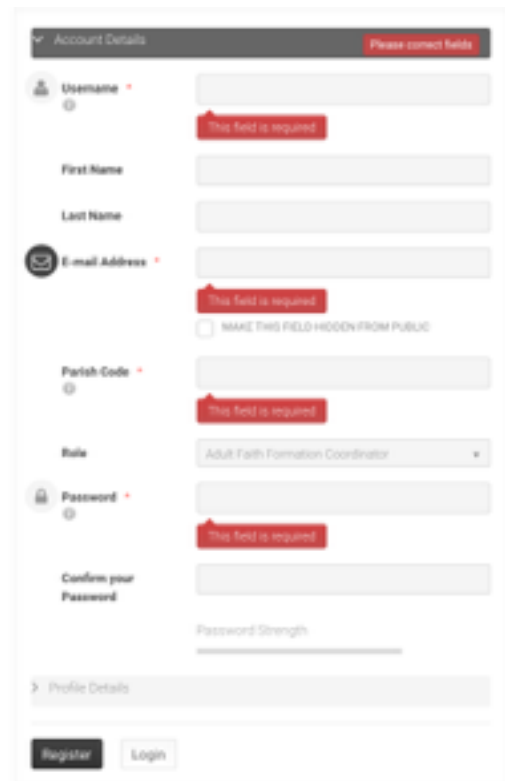
1. Begin on formed.org and click “Leader Resources” link located at the bottom of the webpage.



2. Enter your email address and create a password that is at least 8 characters and includes at least 1 number. Then click “Create an Account.”
(Note: This is not automatically linked with your formed.org account, your first time accessing this Leader site you will **need to begin by creating an account**).



3. You will then need to complete registration by creating a username (which cannot be your email and must contain only alpha characters with no spaces) and filling in your account details including a password that consists of at least 8 characters and must include 1 number.



The screenshot shows the 'Account Details' registration form. At the top right, there is a red banner that says 'Please correct fields'. The form includes the following fields: 'Username' (with a red error message 'This field is required'), 'First Name', 'Last Name', 'Email Address' (with a red error message 'This field is required' and a checkbox for 'MAKE THIS FIELD HIDDEN FROM PUBLIC'), 'Parish Code' (with a red error message 'This field is required'), 'Role' (a dropdown menu currently showing 'Adult Faith Formation Coordinator'), 'Password' (with a red error message 'This field is required'), and 'Confirm your Password'. Below the password fields is a 'Password Strength' indicator. At the bottom, there are 'Register' and 'Login' buttons.

4. Finish your profile details but adding your display name, an optional profile picture, and your country. Click “Register.”



The screenshot shows the 'Profile Details' registration form. At the top, there is a green progress bar labeled 'Strong'. The form includes the following fields: 'Profile Display Name' (with the value 'Mary Grace' and a green checkmark), 'Profile Picture' (with a placeholder image and an 'Upload a profile picture' button), and 'Country/Region' (a dropdown menu currently showing 'United States'). At the bottom, there are 'Register' and 'Login' buttons.

5. After registering, you will receive an email from leaders.formed.org with your account email, username, and password.

6. Once you are logged in you can access materials such as Webinars, Parish Promotional Resources, Success Stories and so much more!

If you have additional questions please contact us at parishcare@formed.org!